

## **Global Fund Young Women & Girls Economic Strengthening Programme**

### **Second Round Questions and Answers**

Questions closed: 20 October 2017

Answers published: 25 October 2017

It should be noted that questions are copied verbatim from e-mails and no editing is applied.

| Question   | Answer  |
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| Is it possible to provide us with a budget indication for this opportunity – we operate in the Tshwane district so would only consider applying here?  | No budget indication will be shared at this stage.<br><br>Consortia / service providers should calculate the budget that they believe is required to implement the programme.<br><br>It should be noted that the budget available for the Economic Strengthening Programme differs from one Principal Recipient to another. |
| In the e-mail advertisement it says proposals should be submitted in accordance with the call for proposals documents from <a href="http://www.nacosa.org.za/latest/">www.nacosa.org.za/latest/</a> have gone onto this link and found no documentation. Please may you assist with clarity so we can prepare a proposal that will meet your expectations. |   |
| It seeks to request for the TOR of the above-named assignment in order to swiftly respond to the call for proposals.   |   |
| I would like to request for clarity and Application forms to apply for the above mentioned call for proposal.  | The Call for Proposals, and related documentation, is accessible via the following link:  |
| Just wanted to know how or where to find application forms for your last call for proposals.   | <a href="http://www.nacosa.org.za/2017/10/06/call-for-proposal-young-women-girls-economic-strengthening-programme/">http://www.nacosa.org.za/2017/10/06/call-for-proposal-young-women-girls-economic-strengthening-programme/</a>   |
| I have been trying to download the documents from your website but with no success. I can ask you to please email it through to me.  | No documents will be e-mailed to prospective consortia / service providers.   |
| I am kindly requesting the tender document for Young Women & Girls Economic Strengthening.   |   |
| I just browsed through you website but unfortunately I could not get the full details of what is required from the proposal. Will you please send me guideline or am I allowed to use my own discretion. In terms of number of pages and so forth what would be the required maximum.  |   |
| Is it allowed for a service provider to be the sole implementer in some of the districts, while entering into consortiums as the lead for other districts as well?   | Yes, this is allowed.   |
| Could you please clarify if the service providers are expected to follow a specific modular approach linked to RISE clubs when implementing the economic strengthening programme.  | Consortia / service providers must propose appropriate evidence-based curricula related to each component of the Economic Strengthening Programme. The proposed curricula for each component should be included in the proposal.  |
| On Wednesday last week I sent a mail enquiring about   | The Economic Strengthening Programme is to be   |

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| <p>the call - CALL FOR PROPOSALS YOUNG WOMEN &amp; GIRLS ECONOMIC STRENGTHENING PROGRAMME. Can you confirm whether the call is open to all provinces or only KZN. Etafeni is based in Nyanga in Cape Town.</p> | <p>implemented in six provinces, as per Table 1 on page 5 of the Call for Proposals. It should be noted that a consortium / service provider must be able to implement all components in the districts for which they apply, with the exception of Tshwane and Bojanala, where three components of the programme are to be implemented.</p> <p>The call is open to consortia / service providers in all provinces. In establishing a consortia, prospective bidders should note that “[c]onsortia are encouraged to include local service providers in the consortium. Local service providers are defined as service providers that are based (i.e. have an office) in one or more of the implementation districts”, as per 3.1 of the Call for Proposals.</p> |
| <p>WC-DOH: They have the ESP programme in place – does Nacosa interact on this programme?</p>  | <p>The WC DOH is one of the Principal Recipients of the Global Fund Young Women &amp; Girls Programme. The WC DOH works together with the other four Principal Recipients and was involved in developing the concept note for the Economic Strengthening Programme.</p> <p>The WC DOH has included the implementation of the Economic Strengthening Programme in the Service Level Agreement with the Sub Recipient and as such is not included in this Call for Proposals.</p>   |
| <p>Could you supply us with a copy of Annexure J, which is the ESP concept note? It was not attached.</p>  | <p>Annexure J is available together with all documentation related to the Call for Proposals, available via the following link:<br/><a href="http://www.nacosa.org.za/2017/10/06/call-for-proposal-young-women-girls-economic-strengthening-programme/">http://www.nacosa.org.za/2017/10/06/call-for-proposal-young-women-girls-economic-strengthening-programme/</a></p>   |
| <p>Is the RISE clubs Talks show on SABC one still in operation? Should we plan for interaction with them during the project?</p>   | <p>The RISE clubs talk show currently is not airing but season 3 of the talkshow is due to air in Feb 2018.</p> <p>It is not expected that consortia / service providers will have to interact with the talk show during the project.</p>   |
| <p>Can the results of the May RFP be made available to get clarity on the current status of the RISE clubs?</p>  | <p>Soul City advertised a process evaluation RFP earlier in 2017. Soul City provided feedback to those who applied.</p> <p>Current participation in RISE clubs is indicated on page 5 of the Call for Proposal, denoted as ‘A’ (active). It is expected that the recruitment increase actual numbers to 1,000 or more. The implementing Sub Recipient has an on-going recruitment process and therefore numbers are not static. In addition, young women will ‘graduate’ over the period of implementation graduate, so PRs expect that Rise Clubs will be oversubscribed to counter attrition.</p> <p>For the purpose of budget preparation, prospective bidders must use the target (“T”) number of participants in each district.</p>                        |
| <p>Page 11: To be included in the budget: Computer access. From our point of view this is a</p>  | <p>Each Khet'Impilo RISE club has one tablet and each NACOSA RISE club has one smartphone that is</p>   |

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| <p>challenge from a security, venue and access to electricity point of view. Are there currently any of the clubs having access to this? How did they approach this?</p>   | <p>exclusively set up for the RISE app. In the case of Khet'Impilo tablets are insured and staff responsible for the devise sign for them and sign acknowledgement of the IT policy.</p> <p>It is recommended that consortia / service providers budget to resource themselves to provide computer/laptop/tablet access. It is recommended to take out insurance against theft and loss.</p>  |
| <p>There are areas with very low economic activity and viability (Eg. Eastern Cape). Can targets and approaches be adjusted for these areas? One size does not fit all.</p>  | <p>Yes. The final targets per district will be negotiated between the successful consortia / service provider and the Principal Recipient and will be included in the Service Level Agreement.</p>  |
| <p>Potential entrepreneurs access to markets. No mention made of this. Should we provide for this?</p>   | <p>If consortia / service providers consider this a necessary element of the entrepreneurship / enterprise development stream then it should be included. It should be noted that the purpose of the entrepreneurship / enterprise development stream is to encourage young women to undertake an environmental scan, which includes assessment of the market, and develop simple marketing strategies, which includes access to market.</p>              |
| <p>Point 2i) A reasonable percentage increase in membership is mentioned. Can we get a more indicative number? Ballpark figure you are looking at. The document shows this for the subsequent points not for point i.</p>                | <p>The final targets per district will be negotiated between the successful consortia / service provider and the Principal Recipient and will be included in the Service Level Agreement. The overall targets are as indicated in columns labelled 'T' (target) in Table 1 on page 5 of the Call for Proposals and should be used as a guideline for the percentage increase.</p>   |
| <p>Will there be one service provider/consortia to take on this task? Or are service providers going to be allocated geographically?</p>   | <p>One consortium / service provider will be appointed for each district. It is possible that one consortium / service provider will be appointed for more than one district, if evaluated to be the most suitable consortium / service provider.</p>   |
| <p>Do we include a marketing and promotion budget to recruit members for RISE?</p>   | <p>Yes, if necessary.</p>   |
| <p>Are focus groups available (existing members) to test the standardised tests?</p>   | <p>Focus groups may be convened to test the standardised test if this is included in the consortium / service provider's methodology. All costs associated with convening the focus groups must be included in the consortium / service provider's budget.</p>  |
| <p>Do we cost in for the Micro-Financing for entrepreneur potential, or, is there funds set aside for this?</p>  | <p>It is recommended that consortia / service providers include a budget for micro-finance in the entrepreneurship / enterprise development stream, if consortia / service providers are not able to access micro-finance during the course of the project. It should be noted that some (not all) Principal Recipients do have a small budget available for micro-finance. This will be discussed with the successful consortia / service providers.</p> |
| <p>Can we include life skills training EG how to cope with stress, how to build healthy relationships both personally and in the work environment, and how to survive in the ever changing world they are in / personal development.</p> | <p>Yes, this should be included in the personal development course of the standard package, as described on page 6 of the Call for Proposals.</p>   |
| <p>Proof of Employment - how do we treat the letter from</p>   | <p>Only evidence to demonstrate employment during the</p>   |

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| <p>employers 6-12 months after the incumbent is employed if this period extends beyond the implementation period? Should we set aside budget for this event?</p>                                   | <p>project implementation period (1 January 2018 – 31 March 2019) must be provided by the implementing consortia / service providers.</p>  |
| <p>We received the RFP after the date for the first round of questions, so kindly include us in the responses for the first round of questions.</p>  | <p>The responses to the first round of questions is available via the following link:<br/><a href="http://www.nacosa.org.za/2017/10/06/call-for-proposal-young-women-girls-economic-strengthening-programme/">http://www.nacosa.org.za/2017/10/06/call-for-proposal-young-women-girls-economic-strengthening-programme/</a></p>  |
| <p>It seems the focus area in Limpopo is Sekhukhune district, can we in Mopani District apply for funding for this call for proposal – young women and girls economic strengthening programme.</p> | <p>This is not a Call for Proposals for funding, but rather a Call for Proposals for consortia / service providers to implement an Economic Strengthening Programme.</p>   |
| <p>For our budget purposes, will the recruits get incentives monthly from the programme?</p>   | <p>No incentives or stipends are paid to RISE clubs members. In some instances members receive non-financial incentives for attendance.<br/><br/>No budget is required for this.</p>   |
| <p>Are the Rise Clubs already in existence?</p>  | <p>Some RISE clubs already are in existence. The current participation is indicated in Table 1 on page 5 of the Call for Proposals, in columns labelled 'A' (active).<br/><br/>It is expected that the recruitment increase actual numbers to 1,000 or more. The implementing Sub Recipient has an on-going recruitment process and therefore numbers are not static. In addition, young women will 'graduate' over the period of implementation graduate, so PRs expect that Rise Clubs will be oversubscribed to counter attrition.<br/><br/>For the purpose of budget preparation, prospective bidders must use the target ("T") number of participants in each district.</p> |
| <p>Is the project only for KZN or every tab on the spreadsheet?</p>  | <p>The project is for every tab on the spreadsheet, i.e. nine districts. Consortia / service providers must only include budgets for the districts in which they intend to implement the Economic Strengthening Programme.</p>   |
| <p>Where should the facilitators be based ( are people outside KZN welcome to participate in the programme)?</p>   | <p>The call is open to consortia / service providers in all provinces. In establishing a consortia, prospective bidders should note that "[c]onsortia are encouraged to include local service providers in the consortium. Local service providers are defined as service providers that are based (i.e. have an office) in one or more of the implementation districts", as per 3.1 of the Call for Proposals.</p>  |
| <p>Should the facilitators details be submitted together with the proposal?</p>  | <p>Where possible, yes, the facilitators details should be submitted with the proposal.</p>  |
| <p>Budget template, please explain Column C for us. Is it the number of beneficiaries or number of days the programme needs to run during the year?</p>  | <p>Column C denotes the number of beneficiaries (participants) for each component of the Economic Strengthening Programme.</p>   |
| <p>Around the current Rise clubs, how many members /participants are there?</p>  | <p>The current participation is indicated in Table 1 on page 5 of the Call for Proposals, in columns labelled 'A' (active).<br/><br/>It is expected that the recruitment increase actual numbers to 1,000 or more. The implementing Sub</p>  |

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|  | <p>Recipient has an on-going recruitment process and therefore numbers are not static. In addition, young women will 'graduate' over the period of implementation graduate, so PRs expect that Rise Clubs will be oversubscribed to counter attrition.</p> <p>For the purpose of budget preparation, prospective bidders must use the target ("T") number of participants in each district.</p>  |
| Would the current participants also need to be assessed and placed in programs or is the assessments and training /development for new entrants only.                | All participants (current and future), with the exception of Soul City participants, would need to be assessed and placed in one or more stream.   |
| How many rise clubs are there in the City of Tswane and from which designated areas.   | Current participants, per sub-district, are included in Table A (at the end of this document).   |
| Are there specific targeted areas?   | Yes, the specific target areas are included in Table 1 on page 5 of the Call for Proposals. In addition, the list sub-districts in which RISE clubs currently operate are included in Table A (at the end of this document).   |
| Around the enterprise development stream , will participants be provided with some seed capital to start off their projects?   | It is recommended that consortia / service providers include a budget for micro-finance in the entrepreneurship / enterprise development stream, if consortia / service providers are not able to access micro-finance during the course of the project. It should be noted that some (not all) Principal Recipients do have a small budget available for micro-finance. This will be discussed with the successful consortia / service providers. |
| Timelines for completion of ED mini projects.  | The consortia / service provider is expected to indicate timeframes for the completion of mini projects, within the overall project timeframes, i.e. 1 January 2018 – 31 March 2019. Timeframes should be included in the proposal as per Table 7 of the Proposal Template (ANNEXURE B).   |
| Will training venues be offered by the 5 principal recipients.   | RISE clubs meet in a variety of spaces, which might be conducive for club contact session but not so for training. Consortia / service providers must budget for venues and catering for training sessions and contact sessions with multiple RISE clubs in one sitting.   |
| Funding limits - is there a recommended minimum and maximum funding range for this work?   | There is a maximum funding range, per Principal Recipient. This will be discussed with successful consortia / service providers.   |
| Additional Contact Sessions for club participants - is there a recommended maximum target clubs/ contact sessions per quarter?                                       | The number of contact sessions required to implement each component of the Economic Strengthening Programme must be recommended by consortia / service providers.  |
| Proposal format - can some of the table pages be formatted into land-scape, instead of the current portrait?   | Yes, this is acceptable. However, the numbering of the Proposal Template should not be changed.  |
| CV Template - are you flexible with the CV format, or should we follow the the provided lay out?   | Only CVs provided in the CV template will be evaluated.  |
| I wanted to ask how the actual number of participants are place which is 186 in number . How are many participant are in a ward or local municipality neither clubs? | The number of participant varies from sub-district to sub-district. For the purpose of budgeting, prospective bidders must use the target ('T') number of participants in each district, as per Table 1 on page 5 of the Call for Proposals.   |

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| <p>My question is: Is there going to be only one implementing consortium/service provider by district?</p>   | <p>One consortium / service provider will be appointed for each district. It is possible that one consortium / service provider will be appointed for more than one district, if evaluated to be the most suitable consortium / service provider.</p>   |
| <p>As interested consortia of service provider(s), we are not privy to the outcomes of the initial assessments. Will we be allowed to adjust our budgets accordingly as outcome results dictate?</p>   | <p>Yes. There is a maximum funding range, per Principal Recipient. This will be discussed with successful consortia / service providers.</p>  |
| <p>The third stage of the evaluation, you will use price calculation of the final score. Are you using preferential procurement framework to the letter or just a methodology to score?</p>  | <p>The preferential procurement framework is used as a framework for evaluation. Points will be awarded for 'functionality', which includes an element of B-BBEE.</p>   |
| <p>City of Tshwane – in which “sub-districts” are the Soul City Institute Rise Clubs located? It is important to know this information for costing and logistical reasons.</p>   | <p>The sub-districts are indicated in Table A (at the end of this document).<br/><br/>It is expected that the recruitment increase actual numbers to 1,000 or more. The implementing Sub Recipient has an on-going recruitment process and therefore numbers are not static. In addition, young women will 'graduate' over the period of implementation graduate, so PRs expect that Rise Clubs will be oversubscribed to counter attrition.</p>  |
| <p>Targets – related to the question above, what is the geographic spread of the 1380/1600 girls and young women that are currently enrolled in the Rise clubs? Can we confirm actual number of girls as in one place in the document it refers to 50 clubs and 1000 girls. Please confirm target and geographical spread of this.</p>   | <p>The current participation is indicated in Table 1 on page 5 of the Call for Proposals, in columns labelled 'A' (active).<br/><br/>It is expected that the recruitment increase actual numbers to 1,000 or more. The implementing Sub Recipient has an on-going recruitment process and therefore numbers are not static. In addition, young women will 'graduate' over the period of implementation graduate, so PRs expect that Rise Clubs will be oversubscribed to counter attrition.<br/><br/>For the purpose of budget preparation, prospective bidders must use the target (“T”) number of participants in each district. In addition, it is advisable to recruit up to 200 above target, to combat attrition and graduation out of clubs.</p> |
| <p>Permanent employment – for the purposes of measurement and indicator reporting, how should we define permanent employment? Could it be for a period not less than 3 months? 6 Months? One year?</p>   | <p>For the purpose of this programme, permanent employment is defined as at least 12 months, and reporting is required at 3 months, 6 months and 12 months (as per 4.2 – 4.4 of the indicators in Table 3, page 12).</p>  |
| <p>On page 4 of the RFP, under the Introduction, paragraph 2, it is stated that Soul City seeks to appoint the service provider only for:</p> <ul style="list-style-type: none"> <li>-Employment stream</li> <li>-Entrepreneurs/enterprise stream</li> <li>-Bursary stream</li> </ul> <p>Does this mean that for Soul City the standard package comprising personal development, job readiness, basic literacy, numeracy</p> | <p>Yes.</p>   |

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| and communication stream are not applicable?  |   |
| On page 10 of the RFP, under point 3.3, paragraph 4, it is stated that "Bidders will be required to provide a brief understanding of the local context for each implementation district..." However, in your proposal template (Annexure B) no space is provided for the bidder to provide this brief understanding. Are we missing something here? | This information should be included after Table 1 in the Proposal Template (maximum 250 words).   |
| Please can you provide us with the questions and answers that were circulated in Phase one of the questions so that we can participate. If we have access to the questions previously asked we can avoid duplication.   | The responses to the first round of questions is available via the following link:<br><a href="http://www.nacosa.org.za/2017/10/06/call-for-proposal-young-women-girls-economic-strengthening-programme/">http://www.nacosa.org.za/2017/10/06/call-for-proposal-young-women-girls-economic-strengthening-programme/</a> |
| Is the standard assessment prescribed and provided or do we need to develop and provide this for both the RISE club and the individuals?  | An existing standard assessment for individuals and RISE clubs may be recommended or consortia / service providers may elect to develop standard assessments.   |
| Is there training material already developed and standardised or can we write our own?  | Existing training material may be recommended or consortia / service providers may elect to develop own material. The cost implications of developing new material must be weighed by consortia / service providers.  |
| Does the training material need to be in the local language or will we use English materials?   | It is important that the language of engagement is the local language. Training material may be in English, however facilitators must be able to converse in local languages.   |
| For the training that is going to be done – does it have to be accredited and if so with which body? In particular for the basic literacy training - can it be custom developed?  | The training must be evidence-based curriculum. Where possible, accredited training is preferred.<br><br>Consortia / service providers may elect to develop own material. The cost implications of developing new material must be weighed by consortia / service providers.  |
| Will a list of possible consortium partners be made available, with contact details?  | No. Service providers are expected to forms their own consortia. A list of successful consortia will be published on the NACOSA website.  |
| Do we need make a financial breakdown on financial proposal annexure "F" or just insert a whole figure in table 8 without worrying? I mean to ask if we need to provide a Budget proposal using our own template?   | No budget proposal other than ANNEXURE F is required. Only the total budget for each sub-district for which the consortia / service provider intends to implement the programme should be included in Table 8 of the Proposal Template.   |
| Can you clarify for me please on no. 08 Budget which says "Public Recipients will decide on a standard budget for the Economic Strengthening Intervention".   | This should read "Principal Recipient...". The final budget per district will be negotiated between the successful consortia / service provider and the Principal Recipient. The total available budget differs from Principal Recipient to Principal Recipient.  |
| Who is Public- Recipient?   | This should be Principal Recipient (NACOSA, Soul City, Khet'Impilo and KwaZulu Natal Treasury Department).  |
| Are any conditions such as directly or indirectly benefiting in any Global Fund's of Sub-Recipients like being former employee or otherwise present will be used to disqualify any prospective application for proposal if any such avails?   | No, these will not be used to disqualify consortia / service providers. Only blacklisted consortia / service providers will be disqualified.  |
| Do we need to attach Budget as annexure "f" in our own format?  | No budget proposal other than ANNEXURE F is required. Only the total budget for each sub-district for   |

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|  | which the consortia / service provider intends to implement the programme should be included in Table 8 of the Proposal Template.  |
| Do we need to show financial break downs of all financial figures that make up the Budget?   | No budget proposal other than ANNEXURE F is required. Only the total budget for each sub-district for which the consortia / service provider intends to implement the programme should be included in Table 8 of the Proposal Template.  |
| If any can you please send me at least a model template from which we can draw rather admissible one to you requirement.   | The proposal template is included as ANNEXURE B. This is available via the following link:<br><a href="http://www.nacosa.org.za/2017/10/06/call-for-proposal-young-women-girls-economic-strengthening-programme/">http://www.nacosa.org.za/2017/10/06/call-for-proposal-young-women-girls-economic-strengthening-programme/</a>                |
| Please could you let us know if there is capacity in the SRs to select master trainers, supervisors & facilitators to be fully trained in all of the pillars who in turn would be capacitated to facilitate the workshops with the YW&G participants with ongoing TA support.  | Consortia / service providers should assume that all facilitators should be provided.<br><br>It will however be considered a value add, if there can be capacity building of Sub Recipients' (SRs) staff to provide on-going support to the 2018/2019 cohort and where SRs through skills transfer can implement similar programmes in future. |
| While the model has been club meetings would we be able to organise a continuum of workshops for each of the pillars with an expectation of participants attending +/- 80% of the workshops to be deemed to have completed the pillar? This would be for each 'club'.  | Yes, this is permissible and encouraged.   |
| Are the clubs in venues large enough to run interactive workshops and savings groups? If so are the costs of these venues already covered?   | No. RISE clubs meet in a variety of spaces, which might be conducive for club contact session but not so for training. Consortia / service providers must budget for venues and catering for training sessions and contact sessions with multiple RISE clubs in one sitting.   |
| We intend to apply for the King Cetshwayo district.<br><br>There are five municipalities of the district. Do we need to operate in all five municipalities of the district to implement the programme or will we be allocated areas to work in by the PR? Please can you provide the municipalities where the programme will be implemented. | The sub-districts in King Cetshwayo are uMfolozi and uMhlathuze, as per Table A below.   |

**Table A: RISE Clubs Sub-districts**

| Province      | District           | Sub-district                                 |
|---------------|--------------------|--|
| Gauteng       | City of Tshwane    | Region 1, 2, 5, 6, 7                         |
| Western Cape  | City of Cape Town  | Klipfontein                                  |
| North West    | Bojanala Platinum  | Madibeng, Moretele, Rustenburg, Moses Kotane |
| Eastern Cape  | OR Tambo           | Nyandeni (libode & Ngqeleni)                 |
|               | Nelson Mandela Bay | Sub-district A, B, C                         |
| KwaZulu-Natal | King Cetshwayo     | uMfolozi, uMhlathuze                         |
|               | Zululand           | Aba Qulusi, Nongoma                          |
| Limpopo       | Greater Sekhukhune | Greater Tubatse                              |
| Mpumalanga    | Ehlanzeni          | Bushbuckridge, Mbombela, Nkomazi             |



| Province | District     | Sub-district   |
|----------|--------------|----------------|
|          | Gert Sibande | Albert Luthuli |