

## **Global Fund Young Women & Girls Economic Strengthening Programme**

### **First Round Questions and Answers**

Questions closed: 13 October 2017

Answers published: 18 October 2017

It should be noted that questions are copied verbatim from e-mails and no editing is applied.

<b>Question</b>	<b>Answer</b>
Please kindly advise if the advert in the Sunday Times is for individuals or organisations as the forms are rather confusing.	The Call for Proposals invites proposals from entities that are suitably qualified and experienced to implement an Economic Strengthening Programme on behalf of four Principal Recipients of the Global Fund's Young Women and Girls Programme.
I have been trying unsuccessfully to download documentation for Economic Strengthening tender on the Nacaso website. It looks like they are not uploaded already. Please send them to me by email.	<p>The Call for Proposals, and related documentation, is accessible via the following link:  <a href="http://www.nacosa.org.za/2017/10/06/call-for-proposal-young-women-girls-economic-strengthening-programme/">http://www.nacosa.org.za/2017/10/06/call-for-proposal-young-women-girls-economic-strengthening-programme/</a></p> <p>No documents will be e-mailed to prospective consortia / service providers.</p>
I have been trying to download the documents from your website but with no success. I can ask you to please email it through to me.	
Please send me forms for the above subject, I can't access them in the website for now.	
We are responding to the call for proposal advert, which we are having challenges to download from the website under latest as indicated. If you could kindly assist.	
I would like to enquire about the Proposal for YW&G programme. I visited the website specified on Sunday Times but I did not see the document related to the call.	
With regards to the advertisement in the Sunday Times yesterday, can you please forward me details concept note and detailed RFP so we can assess and prepare accordingly.	
I wish to get more information about Call for Proposal: Young Women and Girls Economic Strengthening Programme and how as an NgO can apply.	
I am unable to get the document on the website for some reason and am interested to express interest.	
May you please e-mail me the call for proposal documentation/Terms of reference. I cannot find them on the Nacosa website: <a href="http://www.nacosa.org.za/tag/call-for-proposals/">http://www.nacosa.org.za/tag/call-for-proposals/</a>	
Can you please furnish me with application form and templates to apply as I am unable to access them on the website.	
I have been to the NACOSA Website checking the form for the above call and I could not see the forms, kindly furnish me with the forms so I can apply as per	

<p>advert, our organization is registered with NACOSA.</p>	
<p>I have been trying to access the TOR and other documents to facilitate our application. When I get into your website, the link to the forms does not lead me to the referred documents. May you assist by forwarding the necessary forms and TOR that will help us process our application.</p>	
<p>I just wanted to check if only organizations based in the ORT and Nelson Mandela Bay are allowed to submit on this call within the Eastern Cape?</p>	<p>No, the consortium / service provider does not need to be based in ORT and / or Nelson Mandela Bay to submit a proposal for the Eastern Cape.</p> <p>However, prospective bidders should note that “[c]onsortia are encouraged to include local service providers in the consortium. Local service providers are defined as service providers that are based (i.e. have an office) in one or more of the implementation districts”, as per 3.1 of the Call for Proposals.</p>
<p>I also wanted to check if it's only for NPO/CBO, whether private businesses are not eligible?</p>	<p>Any legal entity is eligible to submit a proposal and therefore private businesses are eligible and are invited to submit proposals.</p>
<p>I have noted there is a call for Proposal on Socio-economic Development Support and the closing date is 31<sup>st</sup> October 2016, which involves the six components. Is it mandatory that applicants apply for all the six components in respect of this call?</p>	<p>Yes, it is mandatory. Proposals will only be accepted from a consortium / service provider that is able to implement all six components. If an entity is only able to implement one or a few of the components, the entity must form a consortium (using the standard consortium agreement – <b>ANNEXURE C</b>) and submit their proposal as a consortium. Consortia are reminded to indicate the lead institution, as this is the entity with which the Principal Recipient will contract.</p>
<p>Is there any Standardized Application form for the call of Proposal?</p>	<p>Yes. The proposal template is <b>ANNEXURE B</b>, available via the following link:  <a href="http://www.nacosa.org.za/2017/10/06/call-for-proposal-young-women-girls-economic-strengthening-programme/">http://www.nacosa.org.za/2017/10/06/call-for-proposal-young-women-girls-economic-strengthening-programme/</a>.</p>
<p>Minimum requirements of bidders          In the documentation, you state that bidders are not permitted to subcontract. In order for us to offer a range of skills and business activities we subcontract (or work in collaboration) with education and industry experts. As this is part of our how our model works, should we be successful in our application, would this be considered subcontracting?</p>	<p>If an entity intends to subcontract, all subcontractors must be included in a consortium agreement (<b>ANNEXURE B</b>) to be submitted together with the proposal, so as to allow the evaluation committee to assess the strength of the lead institution and its subcontractors. No other subcontracting will be permitted, unless the contracting Principal Recipient gives permission in writing.</p>
<p>Economic Strengthening Programme          Soul City, one of the PR's, has indicated in the proposal document that it seeks to appoint a service provider for only certain components, for which we are better suited. Can we only apply for these as an individual entity? Or would we need to form part of a consortium/consortia? And would we need to apply directly to Soul City?</p>	<p>If you are able to implement all components required by Soul City as an individual entity you are welcome to apply as an individual entity and no consortium would be necessary.</p>
<p>Economic Strengthening Programme          We are keen to submit a proposal as an individual entity, for only one or two of the six components within the ESP, is this possible? Or are we compelled to come together with other entities to form a consortium/consortia?</p>	<p>This is not permitted. Proposals will only be accepted from a consortium / service provider that is able to implement all six components. If an entity is only able to implement one or two of the components, the entity must form a consortium (using the standard consortium agreement – <b>ANNEXURE C</b>) and submit</p>

	<p>their proposal as a consortium. Consortia are reminded to indicate the lead institution, as this is the entity with which the Principal Recipient will contract.</p>
<p>We are interested in participating in the above mentioned programme. However, our expertise are in the area of entrepreneurial support/Business Development. Can we still participate?</p>	<p>Proposals will only be accepted from a consortium / service provider that is able to implement all six components. If an entity is only able to implement one or two of the components, the entity must form a consortium (using the standard consortium agreement – <b>ANNEXURE C</b>) and submit their proposal as a consortium. Consortia are reminded to indicate the lead institution, as this is the entity with which the Principal Recipient will contract.</p>
<p>To whom it may concern: may I assume that this call is for KZN only?</p>	<p>No, the call covers 9 geographic locations, two of which are in KZN. Refer to Table 1 (page 5) in the Call for Proposals for geographic coverage of the programme.</p>
<p>I would like to know if there is a call to invite implementing partners because we are interested in submitting a proposal that speaks of the girl child education and empowerment.</p>	<p>Yes. This Call for Proposals invites implementing partners to submit proposals. It should be noted that a consortium / service provider must be able to implement all six components of the programme in all districts with the exception of Tshwane and Bojanala, where three components of the programme are to be implemented.</p>
<p>Im currently being mentored by Nacosa in Gauteng. Can I please have clarity if Soul City will be the main leading organisation in Gauteng?</p>	<p>Yes, Soul City is the Principal Recipient responsible for Gauteng (City of Tshwane).</p>
<p>Will there be a Leading institute that will be handling the program and we as NPO's will be doing implementation?</p>	<p>A lead institution, in the instance of a consortium, will be the entity with which the Principal Recipient contracts and as such will assume responsibility for the implementation of the programme in a specific district(s). The Call for Proposals does indicate that project management skills are required (Table 2, page 9) and therefore a project manager should be included in the proposal. A separate line item for project management is included in the budget template (<b>ANNEXURE F</b>).</p>
<p>Must the chosen organisations be able to deliver on all 7 streams and do they need to provide training, or partner with other supporting partners.</p>	<p>Proposals will only be accepted from a consortium / service provider that is able to implement all six (not seven) components. If an entity is only able to implement one or two of the components, the entity must form a consortium (using the standard consortium agreement – <b>ANNEXURE C</b>) and submit their proposal as a consortium. Consortia are reminded to indicate the lead institution, as this is the entity with which the Principal Recipient will contract.</p>
<p>Should a service provider have the capacity to cover all the components of the programme to qualify</p>	<p>If a service provider does not have capacity to implement all components of the programme, the entity must form a consortium (using the standard consortium agreement – <b>ANNEXURE C</b>) and submit their proposal as a consortium. Consortia are reminded to indicate the lead institution, as this is the entity with which the Principal Recipient will contract.</p> <p>If an entity does not indicate that they are able to implement all components of the programme in a specific district, they will be disqualified.</p>

	<p>Consortia / service providers do not need to implement the programme in all district, but may select one or more districts in which they intend to implement all six components of the Economic Strengthening Programme.</p>
<p>Who provides the venue and catering in instances where there are contact sessions?</p>	<p>Rise Clubs meet in a variety of spaces, which might be conducive for club contact sessions but not so for training. So for training sessions and contact sessions with multiple Rise Clubs in one sitting, the consortia / service providers must budget for venues and catering.</p>
<p>On average how many delegates /beneficiaries are expected to be available?</p>	<p>The target number of young women is indicated as “T” in Table 1 (page 5) in the Call for Proposals. However, actual current participation is denoted as “A” in Table 1. Prospective bidders are reminded that they will be expected to recruit members and therefore it is expected that the number of actual participants will increase.</p> <p>It is expected that the recruitment increase actual numbers to 1,000 or more. The implementing Sub Recipient has an on-going recruitment process and therefore numbers are not static. In addition, young women will ‘graduate’ over the period of implementation graduate, so PRs expect that Rise Clubs will be oversubscribed to counter attrition.</p> <p>For the purpose of budget preparation, prospective bidders must use the target (“T”) number of participants in each district.</p>
<p>In an instance where a skills programme/training becomes the proposed intervention should it be with assessment or without?</p>	<p>Evidence-based curricula are required for stream 1 (basic literacy, numeracy and communication) and stream 3 (entrepreneurship / enterprise development). This type of curricula typically includes an assessment of one form or another.</p> <p>Consortia or Service Providers should be able to prove successes (from their programme evaluations, referees reports or impact studies) for the employment stream.</p>
<p>I just wanted to know if the call is for the young women to participate in the four streams or if the call is for people who can develop a programme based on the four mentioned streams for the women in those age groups.</p>	<p>The Call for Proposal is for consortia / service providers to implement the Economic Strengthening Programme. Consortia / service providers are to develop a programme incorporating recruitment, assessment and all streams. Programme development includes incorporating existing evidenced-based curricula.</p> <p>Young women interested in participating in the programme are encouraged to see if the programme is being implemented in the area in which they reside and if so contact the Principal Recipient responsible for their area (included in Table 1 of page 5 of the Call for Proposals).</p>
<p>Was there a compulsory briefing session for this rfp?</p>	<p>No.</p>

<p>Do interested parties need to be on any vendor data base?</p>	<p>No.</p>
<p>What exactly do you mean by the 'stream's</p>	<p>The four sub-programmes or tracks of the Economic Strengthening Programme, namely:</p> <ol style="list-style-type: none"> <li>1. Basic literacy, numeracy and communication</li> <li>2. Employment</li> <li>3. Entrepreneurship / enterprise development</li> <li>4. Bursaries</li> </ol>
<p>Are funders providing bursaries or do we need to have funds?</p>	<p>Consortia / service providers may include proposed bursaries as part of the budget, whether it comes from the Principal Recipients (PRs) or from elsewhere. PRs in principle could support registration fees to facilitate young women's access to institutions of learning, where after the bursary provider must be able to assist them further.</p> <p>Consortia / service providers are encouraged to demonstrate their networks from which they can source funds for bursaries and / or knowledge of where to source bursaries. This should be included in section 6.6. of the Proposal Template (<b>ANNEXURE B</b>).</p>
<p>In table 1. RISE club's participants. Under Kheth'impilo you've got subcolumns A and T with 100 and 1000 consecutively. I assume these are Actual and Target. To determine the budget for implementation, the location, traveling and number of active clubs could assist.</p>	<p>Yes, A = Actual and T = Target. The number of clubs in each district is included on page 4 of the Call for Proposals, i.e. 50 clubs per district comprising 20 young women.</p> <p>For the purpose of the preparation of budgets, consortia / service providers must use the target number of clubs and young women in each district. These numbers already are included in the budget template (<b>ANNEXURE F</b>).</p> <p>Travel costs should be based on the geographic size of each district, as it should be assumed that clubs are located throughout the various districts for budgeting purposes. In addition, new RISE clubs may be formed following extensive recruitment and may be located in sub-districts that currently do not host RISE clubs.</p>
<p>Our question relates to the RISE club's participants in the Eastern Cape. This is our intended area of operation. We need access to the database of RISE clubs both in O. R. Tambo and N.Mandela Bay. Contactable references for Kheth'impilo are also kindly requested.</p>	<p>No access to RISE clubs' databases will be provided to any prospective bidder. Successful bidders will be provided with necessary information, whilst ensuring compliance in terms of the POPI Act.</p> <p>For the purpose of the preparation of budgets, consortia / service providers must use the target number of young women in each district. These numbers already are included in the budget template (<b>ANNEXURE F</b>).</p> <p>More information for Kheth'Impilo is available via their website: <a href="http://www.khethimpilo.org/">http://www.khethimpilo.org/</a>.</p>
<p>If the a service provider was making an application pertaining to the Entrepreneurship / Enterprise Development Stream, would an element of vocational</p>	<p>The budget required for vocational training would not be covered by the project / grant budget unless such costs related to vocational training are included in the</p>

<p>training be considered?                  If so, would vocational training within the ECD sector be acceptable?                  In addition, would this vocational training be covered by the project / grant budget?</p>	<p>programme budget submitted by the consortium / service provider. Alternatively, young women that qualify for vocational training may also qualify for a bursary and therefore may be included in the bursary stream. It must be noted bursaries must be sought by the consortium / service provider.</p>
<p>City of Tshwane – in which “sub-districts” are the Soul City Institute Rise Clubs located? It is important to know this information for costing and logistical reasons.</p> <p>Targets – related to the question above, what is the geographic spread of the 1380/1600 girls and young women that are currently enrolled in the Rise clubs?                  Can we confirm actual number of girls as in one place in the document it refers to 50 clubs and 1000 girls.                  Please confirm target and geographical spread of this.</p>	<p>Travel costs should be based on the geographic size of each district as in addition to current locations of clubs (refer to Table A at the end of this document) in is assumed that additional RISE clubs will be established through extensive recruitment and it is not possible to identify the location of these still to be established RISE clubs.</p> <p>A = Actual (1380) and T = Target (1600). The number of clubs in each district is 50 clubs comprising 20 young women.</p>
<p>Permanent employment – for the purposes of measurement and indicator reporting, how should we define permanent employment? Could it be for a period not less than 3 months? 6 Months? One year?</p>	<p>For the purpose of this programme, permanent employment is defined as at least 12 months, as reporting is required at 3 months, 6 months and 12 months (as per 4.2 – 4.4 of the indicators in Table 3, page 12).</p>
<p>Do all 3 streams need to be handled by the same business</p> <ul style="list-style-type: none"> <li>o Employment Stream</li> <li>o Entrepreneurship / enterprise development stream</li> <li>o Bursary Stream</li> </ul>	<p>One consortium or service provider must implement all six components of the Economic Strengthening Programme. A consortium may comprise numerous service providers that implement different components of the Economic Strengthening Programme.</p>
<p>My understanding of the document is that the Recruitment Stream and basic literacy, numeracy and communication skills stream has already been implemented? Is there any further involvement needed in the above streams?</p>	<p>Only Soul City does not require the recruitment, standardised assessment and basic literacy, numeracy and communication components. The remaining eight districts require all components of the programme, including recruitment and basic literacy, numeracy and communication.</p>
<p>Do all listed provinces need to be covered by the same entity?</p>	<p>No. Different consortia may implement the programme in different provinces / districts. In establishing a consortia, prospective bidders should note that “[c]onsortia are encouraged to include local service providers in the consortium. Local service providers are defined as service providers that are based (i.e. have an office) in one or more of the implementation districts”, as per 3.1 of the Call for Proposals.</p>
<p>Does the entity have any choice in which areas they can operate?</p>	<p>Yes. Consortia / service providers must indicate in which districts they intend to implement the programme.</p> <p>Budgets (as per the Budget Template – <b>ANNEXURE F</b>) must be completed only for districts in which consortia / service providers intend to implement the programme.</p>
<p>Please could you clarify the roll of the sub-partners in order for us to decide on the best methodology and approach to building capacity at that level.</p>	<p>Sub-partners may implement any component(s) of the Economic Strengthening Programme and must be included in the consortium agreement (<b>ANNEXURE C</b>). Local sub-contractors are encouraged, as per 3.1 of the Call for Proposals: “Consortia are encouraged to include local service providers in the consortium. Local</p>

	<p>service providers are defined as service providers that are based (i.e. have an office) in one or more of the implementation districts.”</p> <p>However, it should be noted that the lead institution would assume contractual responsibility for the successful implementation of all components of the Economic Strengthening Programme.</p>
<p>With reference to the CEEP intervention based on the Economic Strengthening Programme from the International Labour Organisation, implemented from March 2011, have some of the YM&amp;G already undertaken training in entrepreneurship and employability?</p>	<p>Limited training has taken place, but consortia / service provider should assume a zero – base / no previous interventions when consider appropriate training in entrepreneurship and employability.</p>
<p>Please explain the statement in terms of what a club is in - "attends a minimum of 2 to 3 clubs per quarter". Are these one off meetings or completing a full intervention?</p>	<p>This refers to what constitutes an 'active' participants of a club. Young women are considered to be participants when they attend a minimum of 2 to 3 club meetings / sessions per quarter. This is what informs the actual number of participants in Table 1 on page 5 of the Call for Proposals, denoted with "A".</p> <p>Meetings are convened periodically for specific interventions. Meetings would be convened for each component of the Economic Strengthening Programme. The Sub-Recipient would be responsible for communicating with the young women that should participate in different meetings, dependent on the stream into which they are placed.</p>
<p>Would the smartphones be available or M&amp;E data collection and if so can new software / apps be added?</p>	<p>Consortia / service providers should not assume that all young women have smartphones. If smartphones are the proposed method for Internet access and WiFi, the number of smartphones per component would need to be included in the budget template <b>(ANNEXURE F)</b>.</p> <p>It should be noted that each Khet'Impilo RISE club has one tablet and each NACOSA RISE club has one smartphone that is exclusively set up for the RISE app.</p>

**Table A: RISE Clubs Sub-districts**

Province	District	Sub-district
Gauteng	City of Tshwane	Region 1, 2, 5, 6, 7
Western Cape	City of Cape Town	Klipfontein
North West	Bojanala Platinum	Madibeng, Moretele, Rustenburg, Moses Kotane
Eastern Cape	OR Tambo	Nyandeni (libode & Ngqeleni)
	Nelson Mandela Bay	Sub-district A, B, C
KwaZulu-Natal	King Cetshwayo	uMfolozi, uMhlathuze
	Zululand	Aba Qulusi, Nongoma
Limpopo	Greater Sekhukhune	Greater Tubatse
Mpumalanga	Ehlanzeni	Bushbuckridge, Mbombela, Nkomazi
	Gert Sibande	Albert Luthuli