



**treasury**

Department:  
Treasury  
PROVINCE OF KWAZULU-NATAL

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# **CALL FOR PROPOSALS YOUNG WOMEN & GIRLS ECONOMIC STRENGTHENING PROGRAMME**

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**OCTOBER 2017**

## Summary

<b>Title</b>	<b>Young Women &amp; Girls Economic Strengthening Programme</b>
<b>Description</b>	<p>The Economic Strengthening Programme component of the Young Women and Girls Programme seeks to provide socio-economic development support and opportunities to young women, between the ages of 19 and 24, to enable young women to become economically active and independent citizens, thereby lowering the degree of vulnerability of young woman at risk of contracting and / or living with HIV. The programme consists of six components, namely:</p> <ul style="list-style-type: none"> <li>• Recruitment of young women to actively participate in RISE clubs</li> <li>• Standardised assessments to stream young women into one or more of four streams and a standard package comprising personal development and job readiness</li> <li>• Basic literacy, numeracy and communication skills stream</li> <li>• Employment stream</li> <li>• Entrepreneurship / enterprise development stream</li> <li>• Bursary stream</li> </ul> <p>Project management will include monthly reports over the implementation period, i.e. 1 January – 31 December 2018 and a project closeout report at the end of the project closeout period, i.e. 1 January – 31 March 2019.</p>
<b>Submission Time &amp; Date</b>	16h00 on Tuesday, 31 October 2017
<b>Submission Address</b>	Proposals must be e-mailed to: <a href="mailto:gfpesp@strategicedge.co.za">gfpesp@strategicedge.co.za</a> and cc: <a href="mailto:erica@nacosa.org.za">erica@nacosa.org.za</a>
<b>Technical and administrative enquiries</b>	<p>Questions related to the call for proposals must be e-mailed to: <a href="mailto:gfpesp@strategicedge.co.za">gfpesp@strategicedge.co.za</a> and cc: <a href="mailto:erica@nacosa.org.za">erica@nacosa.org.za</a>.</p> <p>Questions will be responded to in two rounds. A link to all questions and responses will be sent to all e-mail addresses from which questions were received.</p> <p>First round: Questions to be submitted by Friday, 13 October 2017 and responses issued on Wednesday, 18 October 2017</p> <p>Second round: Questions to be submitted by Friday, 20 October 2017 and responses issued on Wednesday, 25 October 2017</p>

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## 1. Introduction

The Global Fund has selected five Principal Recipients (PRs) in South Africa to implement a Young Women and Girls Programme. This programme includes an Economic Strengthening component. The five PRs are [Khet'Impilo](#), [KwaZulu Natal Treasury](#), [NACOSA](#), [Soul City](#) and the [Western Cape Department of Health](#). The PRs, together with their respective sub-recipients (SRs) are responsible for the implementation of the Young Women and Girls Programme. The grant period commenced on 1 April 2016 and will continue until 31 March 2019.

Four of the five PRs, i.e. Khet'Impilo, KwaZulu Natal Treasury, NACOSA and Soul City seek to appoint a consortium / consortia or service provider(s) suitably experienced and able to implement the Economic Strengthening component of the Young Women and Girls Programme. Khet'Impilo, KwaZulu Natal Treasury and NACOSA seeks to appoint a consortium / consortia or service provider(s) to implement the full Economic Strengthening Programme, Soul City seeks to appoint a service provider for only certain components of the Economic Strengthening Programme, namely:

- Employment stream
- Entrepreneurship / enterprise development stream
- Bursary stream

## 2. Economic Strengthening Programme

There exists a disproportionately elevated vulnerability of young women and girls compared to their male peers; adolescent girls aged 15 - 19 are eight (8) times more likely to be living with HIV than boys in the same age group, and young women (aged 20 - 24) are 3,4 times more likely to be living with HIV than men in the same age group. This data points to a dire need to address the socio-structural factors which place young women and girls at higher HIV risk.

The Economic Strengthening Programme component of the Young Women and Girls Programme seeks to provide socio-economic development support and opportunities to young women, between the ages of 19 and 24, to enable young women to become economically active and independent citizens, thereby lowering the degree of vulnerability of young woman at risk of contracting and / or living with HIV. The Economic Strengthening Programme concept note is attached hereto as **ANNEXURE J**.

The RISE programme recognizes the feminization of the HIV epidemic and seeks to understand local level gender specific risk factors and empower young women to address them. RISE young women's clubs are constituted by approximately 20 women between the ages of 19 and 24 years. Each district that forms part of the Global Fund grant is required to have 50 clubs, reaching a total of 1,000 young women.

The current coverage and reach of the RISE programme is presented in Table 1.

**Table 1: RISE clubs' participants**

Province	District	RISE clubs' participants									
		NACOSA		Soul City Institute		Kheth' Impilo		WC-DOH		KZN Treasury	
		A	T	A	T	A	T	A	T	A	T
Gauteng	City of Tshwane			1380	1600						
Western Cape	City of Cape Town							260	1000		
North West	Bojanala Platinum			420	1600						
Eastern Cape	OR Tambo					100	1000				
	Nelson Mandela Bay					100	1000				
KwaZulu-Natal	King Cetshwayo									407	1000
	Zululand	780	1000								
Limpopo	Greater Sekhukhune	186	1000								
Mpumalanga	Ehlanzeni	426	1000								
	Gert Sibande	459	1000								

The Economic Strengthening Programme will be implemented through RISE clubs. The programme includes six (6) key components, two of which apply to all RISE clubs and members and the remaining four will apply to members / clubs that are deemed to be suited to a particular programme, based on an initial assessment. The six key components are:

- i) Recruitment for RISE clubs: Consortia / service providers must undertake an assessment of participation in RISE clubs, per ward in each district, and based on this assessment, develop and implement a marketing and recruitment strategy to increase the number of participants that actively participate in RISE clubs.

Target: A reasonable percentage increase in contracted membership, per district, will be agreed upon between the PR and the successful consortium / service provider.

- ii) Standardised assessments: Assess all RISE clubs and individuals to determine the needs of clubs and individuals and the readiness of clubs and individuals for one or more of four economic strengthening programme streams (as outlined in iii) – vi) below). Participation in any of the streams is limited to two streams per individual, to ensure maximum reach and impact of the programme.

Consortia / service providers will be required to develop minimum entry requirements for each of the four streams, prior to undertaking the assessments.

In addition to the assessment and prior to the streaming of young women into one or more streams, all young women should participate in a standard package consisting of two evidence-based curricula courses, i.e. personal development and professional development, wherein young women learn skills including self-awareness, financial literacy, CV preparation, interview skills, job etiquette and ethics, etc.

Target: 800 or 80% of RISE club participants (whichever is lower) per district.

- iii) Basic literacy, numeracy and communication skills stream: All young women who do not qualify for any of the other three streams should be provided with the opportunity to participate in a basic literacy, numeracy and communication skills evidence-based curricula programme. The purpose of this stream is to enable young women to participate in additional streams. Consortia / service providers will be required to propose suitable programmes / modules to fulfil the objective of this stream. This must be included in the methodology section of the proposal.

Target: 300 or 30% of the total number of RISE club participants or based on the assessment outcome (whichever is lower) per district.

- iv) Employment stream: This stream, together with the entrepreneurship stream are considered the two most important components of the Economic Strengthening Programme and it is anticipated that the greatest number of young women will participate in one of these two streams.

The employment stream seeks to place young women in traditional and non-traditional forms of permanent employment, by using a tried and tested programme to ensure successful placement. Consortia / service providers will be required to demonstrate out of the box thinking in terms of employment opportunities in districts where formal employment is not available or is located too far away from where young women are located. This may intersect with the entrepreneurship / enterprise development stream. This must be included in the methodology section of the proposal.

Consortia / service providers will be required to demonstrate their networks with prospective employers and where possible, indicate successful placement of youth and / or women into employment opportunities, inclusive of workplace coaching and mentoring. This must be included in the methodology section of the proposal.

Target: 300 or 30% of RISE club participants or based on the assessment outcome (whichever is lower) per district.

- v) Entrepreneurship / enterprise development stream: This stream seeks to equip young women with the knowledge and skills required to start and run a business. It is anticipated that this stream will include an evidence-based curricula that must include a practical component where young women run a small business, individually or preferably in a group, over a short-term period, to gain the necessary insight into operating a business, including an understanding of basic business principles, e.g. start-up capital, stock control, income, expenses, profit, etc. The type of business should be decided based on an environmental scan of the area in which the young women are located and as such young women will gain insight into understanding demand and supply.

In some districts, micro finance is available to seed start-up capital for businesses. Consortia / service providers should include options for immediate access to micro finance in districts where micro finance may not be available.

In addition, young women who demonstrate an aptitude for enterprise development should be assisted in initiating their own business, or further developing the business that was started as part of the practical component of the enterprise development course.

Target: 250 or 25% of RISE club participants or based on the assessment outcome (whichever is lower) per district.

- vi) Bursary stream: This stream will provide an opportunity to young women who meet minimum entry requirements for formal higher education (i.e. universities or TVET colleges) to develop the skills required to apply for relevant bursaries and scholarships. The young women should be assisted in developing a career path and supported to register at institutions.

Consortia / service providers are encouraged to share information with young women about traditional male / male-dominated careers and specifically artisan careers, e.g. electricians, plumbers, fitters and turners, welders, etc. It is acknowledged that there is a shortage of artisans, particularly in rural areas and women should be encouraged to follow a career path where employment or enterprise development opportunities exist.

Target: 50 or 5% of RISE club participants or based on the assessment outcome (whichever is lower) per district.

In addition to delivering the six components of the Economic Strengthening Programme, consortia / service providers will be required to prepare a monthly report at the end of each month for the duration of the implementation period, i.e. 1 January – 31 December 2018 and will be required to develop a project close-out report to be submitted at the end of the project close out period, i.e. 1

January – 31 March 2019. This should be included in the project management component of the methodology and related budget.

### 3. Minimum requirements of bidders

All bidders will be required to meet minimum requirements in terms of configuration of the team, relevant past experience and the qualifications and skills of team members, as indicated below.

#### 3.1 Configuration and coverage of bidder

Proposals will only be accepted from bidders configured as an individual service provider or a consortium, as defined below.

- Individual service provider (i.e. one enterprise) that is able to provide all elements of the Economic Strengthening Programme. It should be noted that if a bidder submits a bid as an individual service provider, no subcontracting would be permitted in terms of the service level agreement to be entered into between the PR and the service provider.
- Consortium, i.e. more than one enterprise, that is able to provide all elements of the Economic Strengthening Programme. A consortium agreement, as per the template attached hereto as **ANNEXURE B**, must be submitted as part of the proposal. The consortium agreement must clearly identify the lead implementation agent that will be the primary point of contact for the consortium and will assume responsibility for entering into a contract with the PR. Consortia are encouraged to include local service providers in the consortium. Local service providers are defined as service providers that are based (i.e. have an office) in one or more of the implementation districts. Consortia should indicate local service providers for each of the implementation district in which they indicate intent to implement the Economic Strengthening Programme. It should be noted that the location of all local service providers would be validated during the first stage of the evaluation process. Additional points will be awarded during the second stage of evaluation to consortia that include local service providers in the consortium.

Bidders will be required to indicate their configuration, as per the proposal template (section 4).

Bidders must indicate the implementation district(s) in which they intend to implement the Economic Strengthening Programme. Bidders may indicate intent to implement the programme in one, several or all implementation districts, as per the proposal template (section 4).

It should be noted that one service provider may form part of multiple consortia that submit proposals for different districts.



### 3.2 Team requirements

Bidders will be required to demonstrate team attributes, in terms of qualifications, skills and years of experience per skills, as follows:

- Name and contact details of team members.
- Highest qualifications of team members.
- Skills of team members and the number of years of experience per skills. The skills that team members will be required to demonstrate include project management, monitoring and evaluation, donor / grant funding report writing, working with youth and / or women.

A definition of the skills required to implement this programme is included in Table 2.

**Table 2: Definition of skills requirements**

Skill	Description
Project management	Team members must demonstrate relevant past experience in managing a project of this nature and magnitude. A project management qualification and / or knowledge of project management tools and software will be advantageous.
Monitoring and evaluation	Team members must demonstrate relevant past experience in monitoring and evaluation (M&E) of a project of this nature and magnitude to assess the implementation and impact of the project. An M&E qualification and / or knowledge of M&E tools and techniques will be advantageous.
Donor / grant funding report writing	Team members must demonstrate that they have experience in report writing and specifically in writing reports for international donors / grant funding.
Working with youth and / or women	Team members must demonstrate that they have experience in implementing programmes that benefit either youth or women. Experience in implementing programmes that benefit both youth and women will be advantageous.

Team members and their respective qualifications and skills will be presented as per the proposal template (section 4) and supported by a curriculum vitae (CV) of each team members, as per the template attached as **ANNEXURE D**. The CV of each team member must not exceed three (3) pages.

Only team members included in the proposal will be permitted to deliver components of the Economic Strengthening Programme. Should an addition or amendment to the team be necessary following submission of the bid, this will be permitted only by approval of the relevant PR following submission of a written request for amendment of the team.

### 3.3 Relevant past experience

Bidders will be required to demonstrate relevant past experience, in terms of the following:

- Relevant past experience in terms of implementing a **similar programme**, including all components that form part of the Economic Strengthening Programme.
- Relevant past experience in terms of implementing a programme of a **similar value**.
- Relevant past experience in terms of implementing a programme with a **similar impact**, i.e. the number of people that benefitted from the programme(s).
- Relevant past experience in the **implementation district(s)** in which bidders intend to implement the Economic Strengthening Programme

Bidders are required to include at least two recent (i.e. less than three years old) examples of relevant past experience for each of the relevant past experience requirements (similar programme, similar value, similar impact, implementation districts).

Relevant past experience will be presented as per the proposal template (section 4) and supported by letters of reference, as per the template attached as **ANNEXURE E**.

Bidders will be required to provide a brief understanding of the local context for each implementation district in which the bidder intends to implement the Economic Strengthening Programme. This should include a brief overview of the socio-economic context of the district, supporting infrastructure and / or agencies that may be used as a resource in the implementation of the Economic Strengthening Programme, specifically focussed on women and / or youth, and understanding of the spatial arrangements of areas that will impact on access to economic services and opportunities.

It should be noted that only letters completed as per the letter of reference template would be eligible for evaluation. Bidders are encouraged to immediately request letters of reference from referees, as per the template format, as this may take some time.

### 4. Proposal template

All proposals must be prepared as per the proposal template, attached as **ANNEXURE B**. Consortia / service providers must not make any amendments to the format of the template. In addition to the proposal, all annexures must be submitted, as per the checklist (**ANNEXURE A**).

### 5. Budget

Consortia / service providers must be prepare a budget, to be presented using the budget template (**ANNEXURE F**). It must be noted that there are nine (9) worksheets in the budget template, i.e. one for each district for which the consortia / service providers intend to implement the programme.

For the purpose of comparing budgets, consortia / service providers are required to cost the target number of beneficiaries per programme, as included in the budget template. It should be noted that these numbers will differ from district to district and based on the outcomes of the initial assessments.

Consortia / service providers must only complete worksheets for districts in which they intend to implement the programme. Consortia / service providers are reminded that they may indicate intent to implement the programme in one, several or all districts.

Consortia / service providers **must not alter any worksheets** by adding / deleting rows, columns, changing formatting or deleting / changing any numbers that already have been included in the worksheets as this may adversely affect the formulae.

The following must be included in the budget:

- Professional fees based on assumptions in terms of anticipated number of beneficiaries per component of the Economic Strengthening Programme.
- Professional fees for project management
- All disbursements (travel, accommodation, printing, etc.)
- Computer access – it is imperative that all consortia / service providers include a budget for availing computers and Internet access to all young women that will require computer access in the various programmes. There is not a preference in terms of access to computers and the Internet, however, consortia / service providers are encouraged to be creative in the facilitation of access to computers for all beneficiaries, as and when required in the Economic Strengthening Programme.

## 6. Deliverables

The deliverables, or key performance indicators, are included in Table 3.

**Table 3: Key Performance Indicators**

KEY PERFORMANCE INDICATOR	MEASURE	TARGETS	ACTIVITIES
<b>1. <u>Recruitment</u></b>			
1.1 Ward-based assessment of RISE clubs' participation	Ward-based assessment report	Individual % per district will be finalised in Service Level Agreements.	Marketing and recruitment, in collaboration with the Sub Recipient
1.2 Percentage (%) increase in number of young women enrolled in RISE Clubs.	RISE clubs' Registers		
<b>2. <u>Standard package</u></b>			
2.1 Number of RISE clubs and	Club and individual	Individual % per district will be finalised in Service Level	Standard package to include personal & professional

<p>individuals that have been assessed.</p> <p>2.2 Number of individuals that have enrolled for the standard package.</p> <p>2.3 Percentage of Rise young women who have completed the standard package.</p> <p>2.4 Number of individual young women who have opened a savings account / bank account.</p> <p>2.5 Number of young women who have joined a savings group.</p>	<p>assessment reports</p> <p>Registration form</p> <p>Registers</p> <p>Confirmation of bank accounts</p> <p>Written confirmation of savings group</p>	<p>Agreements.</p> <p>Generic target: 800 or 80% of RISE clubs participants.</p>	<p>development course focused on self-awareness, motivation, interviewing skills, financial literacy, SRH&amp;R education, etc.</p>
<p><b>3. <u>Basic numeracy, literacy and communication</u></b></p> <p>3.1 Number of individuals that have enrolled for the standard package.</p> <p>3.2 Percentage of Rise young women who have completed the standard package.</p>	<p>Registration form</p> <p>Registers</p>	<p>Individual % per district will be finalised in Service Level Agreements.</p> <p>Generic target: 300 or 30% of RISE clubs participants or based on the assessment outcome (whichever is lower) per district.</p>	<p>The target for basic literacy and numeracy is ABET level 4.</p>
<p><b>4. <u>Employment</u></b></p> <p>4.1 Number of young women who have been placed in a job or learnership.</p> <p>4.2 Number of young women retained in a job or learnership after 3 months.</p> <p>4.3 Number of young women who have found permanent employment after 6 months.</p> <p>4.4 Number of young women who have found permanent employment after 12 months.</p>	<p>Proof of employment</p> <p>Letter from employer</p> <p>Letter from employer</p> <p>Letter from employer</p>	<p>Individual % per district will be finalised in Service Level Agreements.</p> <p>Generic target: 300 or 30% of RISE clubs participants or based on the assessment outcome (whichever is lower) per district.</p>	<p>Employment readiness, job placements and advocacy for mentoring/coaching of candidates.</p>
<p><b>5. <u>Entrepreneurship</u></b></p> <p>5.1 Number of young women reached with entrepreneurship training.</p> <p>5.2 Number / percentage of young women who have started income generating activities.</p> <p>5.3 Number of clubs that have started joint ventures.</p>	<p>Registers</p> <p>Simple income statement</p> <p>Written confirmation of joint venture.</p>	<p>Individual % per district will be finalised in Service Level Agreements.</p> <p>Generic target: 250 or 25% of RISE clubs participants or based on the assessment outcome (whichever is lower) per district.</p>	<p>Entrepreneurship training including market research, basic business plan, CIPC registration, linking with support and financial platforms – government and PPPs, mentorship will be done using an evidence based curriculum.</p>

<p><b>6. <u>Bursary</u></b></p> <p>6.1 Number of young women who have received a bursary / tertiary registration assistance.</p>	<p>Confirmation of bursary application submitted</p> <p>Confirmation of registration at tertiary institution</p>	<p>Individual % per district will be finalised in Service Level Agreements.</p> <p>Generic target: 50 or 5% of RISE clubs participants or based on the assessment outcome (whichever is lower) per district.</p>	<p>Tertiary education (universities, TVETs) linking, bursaries and scholarships, create support platforms, career plan, etc.</p>

## 7. Compliance

Consortia / service providers will be required to submit the following compliance / regulatory documentation:

- Company registration, or similar, documents for all consortium partners and / or subcontractors. One of the following should be submitted for each consortium partner and / or subcontractor:
  - Sole proprietor: a certified copy of the ID must be submitted
  - Company or CC: a certified copy of company registration
  - Trust: a certified copy of the Trust Deed
  - Not for Profit Organisation (NPO): NPO registration certificate
- Tax clearance certificate for all consortium partners and / or subcontractors.
- Broad-Based Black Economic Empowerment Certificate or a Sworn Affidavit (**ANNEXURE I**) in the case of an Exempt Micro Enterprise (EME) all consortium partners and / or subcontractors.

Non-submission of company registration (or similar) documents for all consortium partners and / or subcontractors and / or non-submission of a tax clearance certificate for all consortium partners and / or subcontractors will result in immediate disqualification.

Preference points will be awarded to consortia in terms of their B-BBEE status. In the case of a consortium, all partners and / or subcontractors must submit their respective B-BBEE certificates. Preference points will be awarded for the consortium partner or subcontractor with the lowest B-BBEE level, e.g. if three partners enter into a consortium and the partners' B-BBEE level status are 1, 4 and 6 respectively, points will be awarded for the partner with the level 6 status.

## 8. Queries

Prospective service providers may submit technical and administrative questions related to the Call for Proposals. All questions must be e-mailed to [gfpesp@strategicedge.co.za](mailto:gfpesp@strategicedge.co.za) and copied to [erica@nacosa.org.za](mailto:erica@nacosa.org.za).

Questions will be responded to in two rounds, as follows:

- First round: Questions to be submitted by Friday, 13 October 2017 and responses issued on Wednesday, 18 October 2017
- Second round: Questions to be submitted by Friday, 20 October 2017 and responses issued on Wednesday, 25 October 2017

A link to all questions and responses will be sent to all e-mail addresses from which questions were received during the first and second rounds, e.g. if you posed a question in the first round but not in the second round, you shall receive the link to questions and responses for both the first and the second rounds.

## 9. Submission

All proposals, together with all annexures, must be e-mailed to [gfpesp@strategicedge.co.za](mailto:gfpesp@strategicedge.co.za) and copied to [erica@nacosa.org.za](mailto:erica@nacosa.org.za) by **16h00** on **Tuesday, 31 October 2017**. No late proposals will be considered for evaluation.

Consortia / service providers shall receive a response to confirm submission of proposals within one hour of receipt of proposals. This response will include a reference number, which will be cited in any further correspondence with consortia / service providers. If you do not receive a response, you should not assume that the administrator has received your proposal.

## 10. Evaluation

A three-stage evaluation process will be undertaken.

The first stage of the evaluation process is evaluation is the compliance / administrative assessment. This assessment will include the following actions:

- Review of proposals to ensure that all annexures, as per the checklist, are submitted.
- Verification of submission of compliance documents, i.e. company registration (or similar) documents, tax clearance certificate and B-BBEE certificate or sworn affidavit for all consortium partners and / or subcontractors.
- Review of proposals to ensure that proposals comply with the proposal template (as outlined in section 4).
- Validation of references submitted (as per **ANNEXURE E**). It should be noted that **all** references would be contacted for the purpose of validating the information provided in letters of reference.
- Validation of the location of local service providers, as included one page 1 of the *Consortium Agreement* (**ANNEXURE C**).

Proposals that do not comply with minimum compliance / administrative requirements will not proceed to the second stage of evaluation.

Proposals that do comply with minimum compliance / administrative will proceed to the second stage of the evaluation process, i.e. functionality assessment. The functionality assessment seeks to determine the degree to which the consortium / service provider is suitably qualified, skilled and experienced to implement the Economic Strengthening Programme.

Functionality will be assessed in terms of a functionality evaluation matrix, presented below.

**Table 4: Functionality Evaluation Matrix**

Criteria	Weighting	Sub-criteria	Score
Relevant past experience	40%	<b><u>Similar programme</u></b>	
		<ul style="list-style-type: none"> <li>Consortium has implemented similar programmes for all components of the ESP</li> </ul>	3
		<ul style="list-style-type: none"> <li>Consortium has implemented similar programmes for three or four components of the ESP</li> </ul>	2
		<ul style="list-style-type: none"> <li>Consortium has implemented similar programmes for one or two components of the ESP</li> </ul>	1
		<b><u>Similar value</u></b>	
		<ul style="list-style-type: none"> <li>Consortium has implemented programmes of greater value than the value of the ESP</li> </ul>	3
		<ul style="list-style-type: none"> <li>Consortium has implemented programmes of similar value than the value of the ESP</li> </ul>	2
		<ul style="list-style-type: none"> <li>Consortium has implemented programmes of lower value than the value of the ESP</li> </ul>	1
		<b><u>Similar impact</u></b>	
		<ul style="list-style-type: none"> <li>Consortium has implemented programmes benefitting greater number of beneficiaries than the ESP is intended to benefit</li> </ul>	3
		<ul style="list-style-type: none"> <li>Consortium has implemented programmes benefitting similar number of beneficiaries than the ESP is intended to benefit</li> </ul>	2
		<ul style="list-style-type: none"> <li>Consortium has implemented programmes benefitting fewer number of beneficiaries than the ESP is intended to benefit</li> </ul>	1
<b><u>Implementation district(s) experience</u></b>			
<ul style="list-style-type: none"> <li>Consortium demonstrates understanding of all districts in which the consortia indicates intent to implement the ESP</li> </ul>	3		
<ul style="list-style-type: none"> <li>Consortium demonstrates understanding of some districts in which the consortia indicates intent to</li> </ul>	2		

Criteria	Weighting	Sub-criteria	Score
		implement the ESP <ul style="list-style-type: none"> <li>Consortium demonstrates understanding of one district in which the consortia indicates intent to implement the ESP</li> </ul>	1
Methodology	30%	<ul style="list-style-type: none"> <li>Methodology presented includes innovative and appropriate approaches to implementing all components of the ESP</li> </ul>	5
		<ul style="list-style-type: none"> <li>Methodology presented includes appropriate approaches to implementing to implementing all components of the ESP</li> </ul>	4
		<ul style="list-style-type: none"> <li>Methodology presented includes appropriate approaches to implementing to implementing some components of the ESP</li> </ul>	3
		<ul style="list-style-type: none"> <li>Methodology presented includes appropriate approaches to implementing to implementing one component of the ESP</li> </ul>	2
		<ul style="list-style-type: none"> <li>Methodology presented includes inappropriate approaches to implementing to implementing all / some / one components of the ESP</li> </ul>	1
Team	20%	<b>Qualifications</b> <ul style="list-style-type: none"> <li>All team members have degrees or diplomas relevant to the implementation of the ESP plus at least one member with a post-graduate qualification</li> </ul>	5
		<ul style="list-style-type: none"> <li>All team members have degrees or diplomas relevant to the implementation of the ESP</li> </ul>	4
		<ul style="list-style-type: none"> <li>At least 50% of team members have degrees or diplomas relevant to the implementation of the ESP</li> </ul>	3
		<ul style="list-style-type: none"> <li>All team members have degrees or diplomas but not necessarily relevant to the implementation of the ESP</li> </ul>	2
		<ul style="list-style-type: none"> <li>At least 50% of team members have degrees or diplomas but not necessarily relevant to the implementation of the ESP</li> </ul>	1
		<b>Skills</b> <ul style="list-style-type: none"> <li>All team members have more than 10 years experience in all skills required</li> </ul>	5
		<ul style="list-style-type: none"> <li>All team members have more than 5 years experience in all skills required</li> </ul>	4
<ul style="list-style-type: none"> <li>At least half of the team members have more than 10 years experience in at least 50% of the skills required</li> </ul>	3		
		<ul style="list-style-type: none"> <li>At least half of the team members have more than 5</li> </ul>	3



Criteria	Weighting	Sub-criteria	Score
		years experience in all skills required • At least half of the team members have more than 5 years experience in at least 50% of the skills required • At least half of the team members have more than 5 years experience in at least 25% of the skills required	2  1
Compliance	10%	<u><b>B-BBEE status level contribution</b></u> B-BBEE status level 1 B-BBEE status level 2 B-BBEE status level 3 B-BBEE status level 4 B-BBEE status level lower than 4	5 4 3 2 1

Bidders will be required to score 80% or more for functionality to proceed to the third stage of evaluation.

It should be noted that at this stage short-listed consortia / service providers may be invited to present their proposals to the evaluation panel. This will be communicated to short-listed consortia / service providers, if required. Presentations to the evaluation panel will take place in Cape Town.

The third and final stage of the evaluation is the evaluation of price and calculation of a final score. A score for price will be calculated for each district for which a budget has been submitted by consortia / service providers.

A score for price will be calculated as follows:

$$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

$P_s$  = points scored for comparative price of proposal under consideration

$P_t$  = price of bid under consideration

$P_{min}$  = comparative price of lowest acceptable proposal

The final score, per district, will be calculated as the score for price plus 20% of the score for functionality.

It must be noted that evaluation team remains the right not to appoint any service provider and / or the service provider that has achieved the highest score for a district(s).

## 11. Programme timeframes

A summary of the timeframes related to the call for proposals process and implementation of the Economic Strengthening Programme are presented in Table 5 below.

**Table 5: Economic Strengthening Programme Timeframes**

Action	Date
Call for proposals published	9 October 2017
Closing date for first round of questions related to the Call for Proposals	13 October 2017
Responses to first round of questions issued	18 October 2017
Closing date for second round of questions related to the Call for Proposals	20 October 2017
Responses to the second round of questions issued	25 October 2017
Closing date for submission of proposals (by 16h00)	31 October 2017
Evaluation of proposals	1 – 29 November 2017
Successful bidders announced	30 November 2017
Contracts with successful bidders concluded	15 December 2017
Implementation of Economic Strengthening Programme	1 January – 31 December 2018
Economic Strengthening Programme close-out	1 January – 31 March 2019

**ANNEXURE A: CHECKLIST**

		Yes	No	N/A
<b>Annexure B</b>	Proposal			
<b>Annexure C</b>	Consortium agreement			
<b>Annexure D</b>	Team members CVs			
<b>Annexure E</b>	Letters of Reference			
<b>Annexure F</b>	Price proposal			
<b>Annexure G</b>	Sole proprietor: certified copy of ID or company or CC: certified copy of registration documents (CoR 14.3 or similar) or Trust: certified copy of Trust deed or NPO registration certificate			
<b>Annexure H</b>	Tax Clearance Certificate			
<b>Annexure I</b>	B-BBEE Certificate or Sworn Affidavit (EME)			

**Declaration:**

I, the undersigned, \_\_\_\_\_, authorised to sign on behalf of \_\_\_\_\_ (the consortium / service provider), hereby confirm that to the best of my knowledge all information submitted is accurate and true and all annexures have been completed, as per the templates, and are included in the submission of this proposal.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_